

# Economic Mobility Fellowship Program Call For Applications For The 2024–2025 Fellowship Year

**Application Deadline: April 3, 2024, 11:59 p.m. CST**

**[Optional Webinar](#): March 5, 2024 from  
3:00–3:30 p.m. Eastern | 2:00–2:30 p.m. Central | 1:00–1:30 p.m. Mountain |  
12:00 a.m.–12:30 p.m. Pacific [Add to Calendar](#) (iCal file)**

Posted on February 19, 2024

The [Economic Mobility Fellowship Program](#) is a federal government-university partnership that seeks to broaden the pipeline of program administration, policy and research staff working on issues of poverty, inequality, and economic mobility in the United States.

The Institute for Research on Poverty is calling for applications from individuals who have recently completed/or are about to complete a master’s degree for a full-time fellowship for 2024–2025 with an anticipated start date in late summer 2024. The fellowship is for one year with the potential of renewing for a second year. The fellowship is contingent on the availability of funding.

Fellows are employees of the University of Wisconsin–Madison in a Research Internship position with the Institute for Research on Poverty and work in-residence at the U.S. Department of Health and Human Services. Currently we expect the following placements in the following offices:

- Office of the Assistant Secretary for Planning and Evaluation in the Office of Human Services Policy (ASPE/HSP) | [Position Description](#)
- Administration for Children and Families’ Office of Community Services | [Position Description](#).

Fellows continue their training following receipt of a master’s degree by engaging in poverty and economic mobility policy administration and research through their position at HHS. Fellows will be matched with a mentor, attend [quarterly professional development trainings](#), and have funding to attend a research conference each year.

**Applications will be reviewed on a rolling basis with a final deadline of April 3, 2024.**

## Position Information And Benefits

- Fellowships are for one year, with the possibility of an extension for an additional year.
- Compensation is between \$61,000 - \$68,000/year and [includes health insurance](#).
- Fellows will be matched to a mentor.
- Fellows will have up to \$1,500 to attend a research conference each year.

## Eligibility

The Fellowship is open to U.S. citizens who have completed their master's degree within the past year (anytime between spring/summer 2023–spring/summer 2024). The master's degree should be in public policy, public administration, social welfare, public health, psychology, child development, education, economics, program evaluation, research methods, or a related field. See position descriptions for a full list of key skills and experience.

We particularly welcome applicants belonging to groups that are underrepresented in academia. IRP uses the [definition of underrepresented](#) outlined by the National Institutes of Health (NIH). Underrepresentation can exist in various forms, including one's race or ethnicity, ability status, gender identity or sexual orientation, or current or past economic disadvantage.

## Application Process

Submit the following documents as one file on the [Application Form](#) by **April 3, 2024**. Note that applications will be reviewed on a rolling basis and the recruitment may end earlier if qualified applicant(s) are identified before that date. Use the application form to submit the following in one pdf document:

1. **Letter of Interest:** Please detail your interest, background, and qualifications for the Fellowship. This should include:
  - identification of which position(s) you are applying for – ASPE or OCS or both;
  - how you meet the key skills and experience outlined in the relevant position description(s) ([ASPE position description](#) | [OCS position description](#));
  - an explanation of your career goals and how this Fellowship will help you meet those goals; and
  - description of the ways in which you have incorporated diversity considerations in your academic, professional, or volunteer work, any relevant lived expertise you bring (if applicable), and how you anticipate these lenses and experiences would translate into and/or inform your future program administration, research, policy analysis, and practice work.

*Note that your letter of interest should be two pages or less. Statements exceeding this length may not be read.*

2. **Current resume**
3. **Names and contact information for three references:** References should include at least 1 professor from your master's degree program and at least 1 recent supervisor in a paid position. All references should include each reference's name, title, email address, and phone number. You do not need to include a letter from your reference, just their contact information.
4. **Transcripts:** Transcripts can be official or unofficial but should include all master's degree program classes taken to date with corresponding grades. You do not need to provide your undergraduate transcripts.
5. **Relevant research/writing sample:** The writing should be brief (ideally 2-5 pages) and focused on a policy-related topic that demonstrates policy analysis or research skills. Ideal writing samples will be on a topic related to a human service program(s) administered by the U.S. Department of Health and Human Services.

Applicants who are asked to participate in an interview will do so via Zoom. Successful applicants will be required to go through a security background check, which includes fingerprinting, prior to appointment.

Please contact [irpapply@ssc.wisc.edu](mailto:irpapply@ssc.wisc.edu) if you have further questions.