

DATE

Dear IRP Data Access Committee:

I am writing in support of STUDENT NAME’S proposal to use the Wisconsin Administrative Data Core (WADC) for the project titled, “PROJECT TITLE.”

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE PROJECT.

PLEASE PROVIDE A BRIEF STATEMENT IN SUPPORT OF THE PROJECT INCLUDING:

* HOW THE PROJECT WILL CONTRIBUTE TO THE FIELD
* HOW THE PROJECT MEETS THE REQUIREMENT OF SUPPORTING THE MISSION(S) OF DATA-CONTRIBUTING STATE AGENCIES
* HOW THE PROJECT MEETS APPROPRIATE STANDARDS OF METHODOLOGICAL RIGOR
* YOUR CONFIDENCE IN THE STUDENT’S SKILLS, EXPERIENCE, AND ABILTIY TO COMPLETE THE PROJECT IN A TIMELY MANNER

Furthermore, I agree to act as Principal Investigator (PI) for the project, which I understand includes:

* Working with the student to pursue, complete, and sign off on all appropriate data access permissions, training, Institutional Review Board protocol approval, and other data access processes as needed.
* Overseeing the project to its completion, including: monitoring project progress and providing ongoing feedback; ensuring continued compliance with IPR/WADC data access and security policies, including timely agency review; and signing off on final report.

I also understand that the ability to move forward with the project is contingent on receiving any additional funding required, as well as permission from each data-contributing state agency (and that IRP staff will facilitate that process).

Sincerely,

SIGNATURE

CONTACT INFORMATION